

Lehigh Valley Craft & Gift Show



October 22 & 23, 2005

PENNSYLVANIA EXPO CENTER
at Lehigh Valley

Hosted by Ballantine Productions



Craft & Gift Vendor Application / Contract for Exhibit Space

PLEASE TYPE OR PRINT CLEARLY

Company Name (as it should appear in printed materials) _____

Contact name and title _____

Street _____ City _____ State _____ Zip _____

Phone _____ Fax _____ E-mail _____

PA SALES TAX ID # _____ Website _____

Products displayed: _____

| Booth Sizes & Costs <i>Includes 8' back drape, 3' side rails, & ID sign</i> | Tables & Chairs <i>Additional quantities available*</i> | Electricity <i>Includes 6% Sales Tax</i> |
|--|--|---|
| <input type="checkbox"/> 10 x 10 - \$250 <input type="checkbox"/> 10 x 20 - \$400 <input type="checkbox"/> 10 x 30 - \$550 | <input type="checkbox"/> 6' Skirted Table & 2 Chairs - \$50 <input type="checkbox"/> 8' Skirted Table & 2 Chairs - \$60 | <input type="checkbox"/> 0-500watts - \$59.36 <input type="checkbox"/> 501-1000watts - \$80.56 |
| Preferred Location: _____ | <i>* Additional decorating list to be sent in Exhibitor Kit</i> | <input type="checkbox"/> 1000-1500watts - \$102.82 |
| Total Booth Cost: _____ + | Total Decorating Cost: _____ + | Total Electric Cost: _____ |

Payment Information (check or credit card payment)

Total Balance Due : \$

Check # _____ OR Credit Card: ___ VISA ___ MASTERCARD ___ AMEX ___ DISCOVER

Print Name: _____ Billing Zip Code: _____
(As it Appears on Card)

Credit Card #: _____ Expiration Date: _____ Amount to Charge: \$ _____

Signature: _____

This document constitutes your application and contract for the use of exhibit space(s) at the [Lehigh Valley Craft & Gift Show](#) to be held at the Pennsylvania Expo Center at Lehigh Valley, [October 22-23, 2005](#). Space assignments are based on a first-come, first-served basis, upon receipt of application/contract and deposit/ full payment in the Ballantine Productions, Pennsylvania Expo Center office. Ballantine Productions reserves the right to change the floor plan (including, but not limited to aisle space) without notice, to provide a more attractive and successful show. Ballantine Productions reserves the right to remove/expel the above applicant without refund. Ballantine Productions has the absolute discretion to exercise these rights at any time. **No space assignment will be made unless this application is accompanied by a deposit or by full payment unless Show Management has agreed upon other payment arrangements in writing. All monies received are non-refundable.** I have read the RULES & REGULATIONS and CONTRACT fully and understand ALL terms and conditions.

Signature _____ Date: _____

1. Fill out the application page completely and sign it.
2. Choose your top three space assignments.
3. Mail the entire application and payment to
Ballantine Management Group
501 Cetronia Rd Allentown, PA 18104

My BMG Sales contact is: **Ms. Jaimie Petrow**

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E-mail: jpetrow@bmg1.com